

# Seattle Public Library

Tom Fay, Chief Librarian

(206) 386-4636

<http://www.spl.org><http://www.spl.org><http://www.spl.org/>

## Department Overview

Seattle Public Library (SPL), founded in 1891, includes the world-renowned Central Library, 26 neighborhood libraries, and a robust "virtual library" available 24/7 through SPL's popular website and Mobile Services. The Central Library and 26 neighborhood libraries provide essential services such as library collections, computers and Wi-Fi access, meeting rooms and study rooms, along with programs that promote lifelong learning, civic engagement, and economic vitality.

SPL is governed by a five-member Library Board of Trustees, who are appointed by the Mayor and confirmed by the City Council. The Revised Code of Washington (RCW 27.12.240) and the City Charter (Article XII, Section 5) grant the Board of Trustees "exclusive control of Library expenditures for Library purposes." The Library Board adopts an annual Operations Plan in December after the City Council approves SPL's budget appropriation.

## Budget Snapshot

	2022 Actuals	2023 Adopted	2024 Endorsed	2024 Proposed
<b>Department Support</b>				
General Fund Support	63,132,550	60,105,201	62,000,299	62,352,437
Other Funding - Operating	19,952,897	27,993,685	27,695,686	27,898,341
<b>Total Operations</b>	<b>83,085,447</b>	<b>88,098,886</b>	<b>89,695,985</b>	<b>90,250,778</b>
<b>Capital Support</b>				
Other Funding - Capital	5,752,075	10,842,300	5,990,000	5,937,000
<b>Total Capital</b>	<b>5,752,075</b>	<b>10,842,300</b>	<b>5,990,000</b>	<b>5,937,000</b>
<b>Total Appropriations</b>	<b>88,837,522</b>	<b>98,941,186</b>	<b>95,685,985</b>	<b>96,187,778</b>

# Seattle Public Library

## Incremental Budget Changes

### Seattle Public Library

	2024 Budget	FTE
<b>Total 2024 Endorsed Budget</b>	<b>95,685,985</b>	-
<b>Baseline</b>		
Central Cost Manual Alignment	51,739	-
Citywide Adjustments for Standard Cost Changes	503,054	-
<b>Proposed Capital</b>		
REET Incremental Adjustments 2024-2028	(53,000)	-
REET Outyear CIP Adjustment	-	-
<b>Proposed Technical</b>		
Library Revenue Projection Updates	-	-
Fund Balancing Adjustments - Proposed	-	-
<b>Total Incremental Changes</b>	<b>\$501,793</b>	-
<b>Total 2024 Proposed Budget</b>	<b>\$96,187,778</b>	-

## Description of Incremental Budget Changes

### Baseline

#### Central Cost Manual Alignment

Expenditures \$51,739

This change request aligns the 2024 baseline budget with the 2024 endorsed central cost manual rates.

#### Citywide Adjustments for Standard Cost Changes

Expenditures \$503,054

Citywide technical adjustments made in the baseline phase reflect changes to internal services costs, including rates from the Department of Finance & Administrative Services, Seattle Information Technology Department, Seattle Department of Human Resources, and for healthcare, retirement, and industrial insurance charges for the department. These adjustments reflect initial assumptions about these costs and inflators early in the budget process.

### Proposed Capital

#### REET Incremental Adjustments 2024-2028

Expenditures \$(53,000)

## Seattle Public Library

This item adjusts Real Estate Excise Tax (REET) budget authority for the Library's Major Maintenance capital project over multiple years. REET revenues are used to supplement 2019 Library Levy funding additional building upgrades, such as air conditioning and electrification, for the seismic retrofit projects at Green Lake, University, and Columbia branches. Specifically, this item reduces the budget by \$53,000 in 2024 and reduces the projected budget by \$32,000 in both 2025 and 2026. This item increases the budget in 2027 by \$100,000 with another increase in 2028 by \$290,000. These changes are due to REET revenues projected to fall short of previous estimates.

### REET Outyear CIP Adjustment

Expenditures -

This item is a technical adjustment for REET budget authority for the Library's Major Maintenance capital project, to add \$685,000 in the out-year (2029).

### Proposed Technical

#### Library Revenue Projection Updates

Revenues \$393,088

This item includes General Fund resources transferred from Finance General to support citywide adjustments to central costs, as well as SPL-generated revenues used for SPL operations. Though Library-generated revenues are expected to outpace previous projections, most remain flat or under pre-pandemic levels. For example, private event rentals, parking, and service revenues are outperforming expectations, but are still below pre-pandemic levels. Also, revenues generated by deaccessioning of Library materials have increased year-over-year since the pandemic--a trend that is expected to continue. Some revenues have not performed as initially anticipated, such as print and copy services, and lost materials fees.

#### Fund Balancing Adjustments - Proposed

Revenues \$1,191,341

This is a technical item to record a fund balancing entry for the 10410, 18100, and 18200 funds, which are primarily managed by this department.

# Seattle Public Library

## 2023-24 Proposed Mid-Biennial Budget Adjustments – Operating Expenses

Budget Summary Level	Fund	Budget Process Phase Endorsed	Proposed Changes	Grand Total
Administrative/Support Service	00100 - General Fund	0	0	0
	10410 - Library Fund	10,534,903	-261,597	10,273,306
	18200 - 2019 Library Levy Fund	3,430,600	221,161	3,651,761
<b>Administrative/Support Service Total</b>		<b>13,965,504</b>	<b>-40,436</b>	<b>13,925,068</b>
Chief Librarian's Office	10410 - Library Fund	561,643	0	561,643
	18200 - 2019 Library Levy Fund	100,000	0	100,000
<b>Chief Librarian's Office Total</b>		<b>661,643</b>	<b>0</b>	<b>661,643</b>
Human Resources	10410 - Library Fund	2,536,083	69,320	2,605,403
	18200 - 2019 Library Levy Fund	7,500	29,709	37,209
<b>Human Resources Total</b>		<b>2,543,583</b>	<b>99,029</b>	<b>2,642,612</b>
Institutional & Strategic Advancement	10410 - Library Fund	1,210,389	0	1,210,389
	18200 - 2019 Library Levy Fund	675,109	0	675,109
<b>Institutional &amp; Strategic Advancement Total</b>		<b>1,885,498</b>	<b>0</b>	<b>1,885,498</b>
Library Program and Services	00100 - General Fund	0	0	0
	10410 - Library Fund	49,821,593	544,415	50,366,008
	18100 - 2012 Library Levy Fund	0	0	0
	18200 - 2019 Library Levy Fund	20,818,164	-48,215	20,769,949
<b>Library Program and Services Total</b>		<b>70,639,757</b>	<b>496,200</b>	<b>71,135,957</b>
<b>Grand Total</b>		<b>89,695,985</b>	<b>554,793</b>	<b>90,250,778</b>